

Instructions for author

Editorial process

The papers will be submitted to editorial process. It will be developed in these phases:

1. Editorial committee members will do an previous evaluation of quality and originality in the papers submitted in Cuaderno Activa Journal. This determines the relevance of the publication.
2. The papers will be sent anonymous evaluators. These do not have knowledge about of author of the paper and will determine its verdict as follows:
 - a) Accept paper for publication without corrections
 - b) Accept paper for publication after corrections verifiable by the editors or the evaluator.
 - d) Do not accept paper for publication
3. Editorial committee will send an email notification to each author of the process and final result.

Members of committees of the journal can participate if in that edition they are not part of the paper evaluation process.

The paper should be sent to:
cuadernoactiva@tdea.edu.co

Paper Typology

Original and unique production from a research process. Can be the following:

Investigation: This paper presents originals results about research projects finished. This paper should have the following principal parts: Introduction, methodology, results and conclusions.

Reflexion: This paper presents originals results about research projects finished in the way of analytical perspective, interpretive or critical, on a specific topic, using original sources.

Revision: This paper presents originals results about research projects. It integrates advances of results. It should have 50 references minimally.

Paper Structure

Font Times new Roman, size 11, This paper should not exceed 20 pages, single space.

Title. English 14, Times new Roman, Minimal, center

Information author(s). Full Name. _Academic formation: greater degree. (For Example PhD in Systems information) Institutional Occupation. _Institution. _Email

Abstract. From 150 to 200 words. The abstract should 1) Indicating the main objectives and scope of the investigation, 2) describing the method used, 3) summarizing results, and 4) list the main conclusions.

Keywords. From 3 to 10 keywords in in alphabetical order.

Introduction.

Metodology.

Results.

Conclusions. Optional future works and discussion.

References. Citations and references should be in APA style. Author, year. Example: (Zapata & Olaya, 2007).

Figures should have its title below of the figure, with tag Figure, Times new Roman 11, Bold and its consecutive number. Additionally the citation should be included after of the title. Tables should have title above of the table, with tag table, Arial 11, Bold and its consecutive number. Formulas should be numbered; it should be included in the text. When the figures and tables are elaborate by authors, it should be defined as Source: own elaboration after of the tittle.

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